

ANNUAL COALITION OVERVIEW TO COUNCIL MEMBERS

September 2021





Overview

- What is the Child Youth and Family Services Coalition of Simcoe County?
- Coalition Structure
- Memorandum of Association
- Members' role and responsibilities
 - Meeting Invites
 - Attendance at Council Meetings
 - Weekly News and Updates
 - Annual Membership Renewal Package

What is the Child Youth and Family Services Coalition of Simcoe County?

- A collaborative entity designed to increase the effectiveness of the service delivery system in Simcoe County for children, youth and their families
- It exists to better coordinate the collective efforts of members to serve children, youth and their families
- It is an unincorporated entity; the Coalition has no binding power over its members
- Council derives its influence from Coalition members and works through persuasion and consensus
- Coalition members continue to invest in the mission of the Coalition and to see their own interests and those of their clients well served by Coalition initiatives



Simcoe County Children and Youth Charter

Preamble: – The United Nations Convention on the Rights of the Child affirms that all levels of government have a duty to help families fulfil their responsibilities and protect the rights of children. Furthermore, The United Nations Declaration on the Rights of Indigenous Peoples affirms the distinctive rights and needs of indigenous peoples with particular attention to the rights and special needs of indigenous elders, women, youth and children.

All children and youth have fundamental rights and freedoms. They deserve respect and support to realize their rights and full potential. Because children and youth are the future of our community, it is in our interest to ensure that they all have the opportunity to grow into healthy, independent and contributing members of our society. Everyone in the community has a role to play in their growth and development. We have a joint responsibility to ensure that children and youth are protected and safe from exploitation and neglect. Children and youth must have access to a fair share of our community's resources.

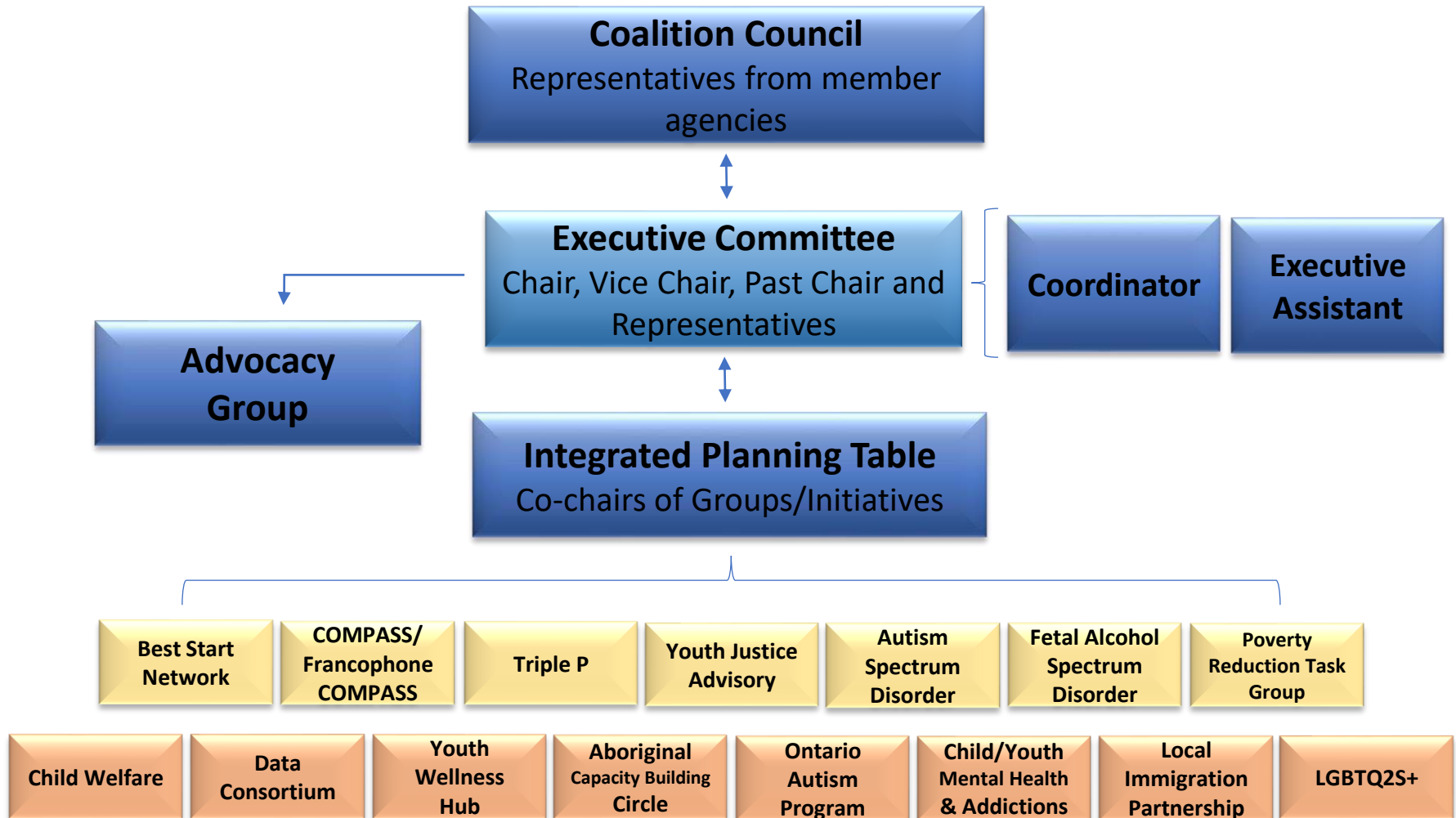
The Simcoe County Coalition of Child, Youth and Family Services invites government and all sectors of our community to join in ensuring all children and youth enjoy life-long good health and well being through the provision of:

- ✓ Nutritious food and safe water
- ✓ A safe, affordable and comfortable place to live
- ✓ Protection from neglect, abuse, violence and exploitation
- ✓ A diverse and inclusive community
- ✓ Respect and attention for the voices of children and youth
- ✓ Love and support from caring adults in their community
- ✓ The opportunity to learn and exercise the beliefs of their family's culture, including language, traditions and religion/spirituality
- ✓ Access to quality, inclusive child care and/or early education programs
- ✓ Safe places to play in their community
- ✓ Access to affordable, inclusive recreational activities
- ✓ Quality, inclusive, universal education system
- ✓ Governments that recognize the importance of children's needs
- ✓ Access to quality health care, mental health treatment, social programs and services that are timely, safe and effective
- ✓ Services that are delivered in the context of their family, culture, community and school

These rights apply to all children and youth without discrimination due to race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, record of offences, marital status, family status or ability.



CYFS Coalition Structure



Coalition Council

As the main decision-making body for the Coalition, Council provides oversight and leadership to the Coalition. It ensures the alignment of the activities of the Coalition with its Strategic Plan and making decisions on recommendations from the Executive Committee and Integrated Planning Table of the Coalition.

- **Chair: Christine VanderByl**
- **Vice Chair: Christine Vallis-Page**
- **Past Chair: Claudine Cousins**
- **Coordinator: Jennifer Saunders**
- **Executive Assistant: Robyn Pugsley**





Executive Committee

Chair: Christine VanderByl

- To create the support systems and manage processes that enables the Coalition to achieve its strategic outcomes.
- Develop, implement and maintain systems to enable the Coalition to conduct business
- Provide a forum for discussion and recommendations to Council

Executive Committee Cont'd



Ensure ongoing leadership of Coalition Council and Integrated Planning Table



Demonstrate outcomes to support strategic objectives



Recruitment and recommendations for retaining contracted services



Efficient budget and financial management



Manage member relations, communications and advocacy



Integrated Planning Table

Chair: Suzanna McCarthy

To create the support systems and manage processes that enables the Coalition to engage in systemic planning and coordinate the collective efforts of community initiatives to improve the integration of the service delivery system for children, youth and families in Simcoe County. Wherever possible, services will be jointly planned and actively modified and delivered based on advice, input and mutual discussion.

- Achieve its strategic outcomes.
- Develop, implement and maintain systems to enable the Coalition to conduct business
- Provide a forum for discussion and recommendations to Council



Advocacy Group

Chair: Lucy Gowers

- Ensures the development of an advocacy strategy for raising awareness of Simcoe County's needs with funders and decision makers at local, provincial and federal levels
- Identify and assemble research that creates a picture of the characteristics and specific needs of children youth and their families in Simcoe County, including service statistics from Coalition members
- Identify unique risk factors relevant to this area including mixed urban/rural composition, high commuter population, Francophone and First Nations/Métis/Inuit community needs, disparity in resources between southern and northern parts of the County
- Develop an advocacy strategy for raising awareness of Simcoe County's needs with funders and decision makers.
- Identify appropriate resources for communication and discussion with Council members and as a basis for advocacy work

Coordinator Role

▪ Jennifer Saunders

- Provides project management, planning and multi-sector collaborative support to the Child, Youth and Family Services Coalition of Simcoe County.
- Within the context of greater service integration, the Coordinator facilitates discussions, mediates differences, promotes consensus, maintains focus on planning objectives, understands the mandates of various Coalition members, and the impact of Coalition strategies on various stakeholders.
- The Coordinator is an Independent Contractor through a Purchase of Service Agreement with New Path Foundation, as Trustee of the Coalition, and works 22 hours/week.



Executive Assistant Role

▪ Robyn Pugsley

- Provides administrative support (includes bookkeeping, meeting and events support, communication and member relations, website design and maintenance, vendor relations) to the members and staff of the Child, Youth and Family Services Coalition of Simcoe County.
- The Executive Assistant is an Independent Contractor through a Purchase of Service Agreement with New Path Foundation, as Trustee of the Coalition, and works 22 hours/week.



Trustee

▪ James Thomson
New Path Foundation

The Coalition is not an incorporated entity and therefore, needs an incorporated body to act on its behalf in reference to signing contracts and managing finances.

- The Trustee will be represented on the Coalition's Executive Committee and is a member of the Coalition Council.
- The Trustee provides oversight of the management of Coalition finances and agreements.
- The Trustee is not responsible for any legal liability that may result from decisions taken by the Coalition Council.



Memorandum of Association

The Memorandum of Association (MOA) defines the structure, decision making authority and scope, fiscal responsibility and membership rules of the Coalition.

- The MOA is sent annually in February as part of the Membership Renewal Package, for review and signing by members.
- Members are asked to sign and return the MOA along with their membership fees, to the Executive Assistant.
- The Chair of the Coalition will also sign the MOA and a fully executed copy is returned to members for their records.



Members' Roles and Responsibilities

Meeting Invites:

- Meeting invites are sent out approximately one month prior to the Council meeting.
- Confirm whether or not you are able to attend.
- Consent agenda meeting packages are sent out the week before the Council meeting.



Members Roles and Responsibilities – Cont'd

Attendance at Council Meetings:

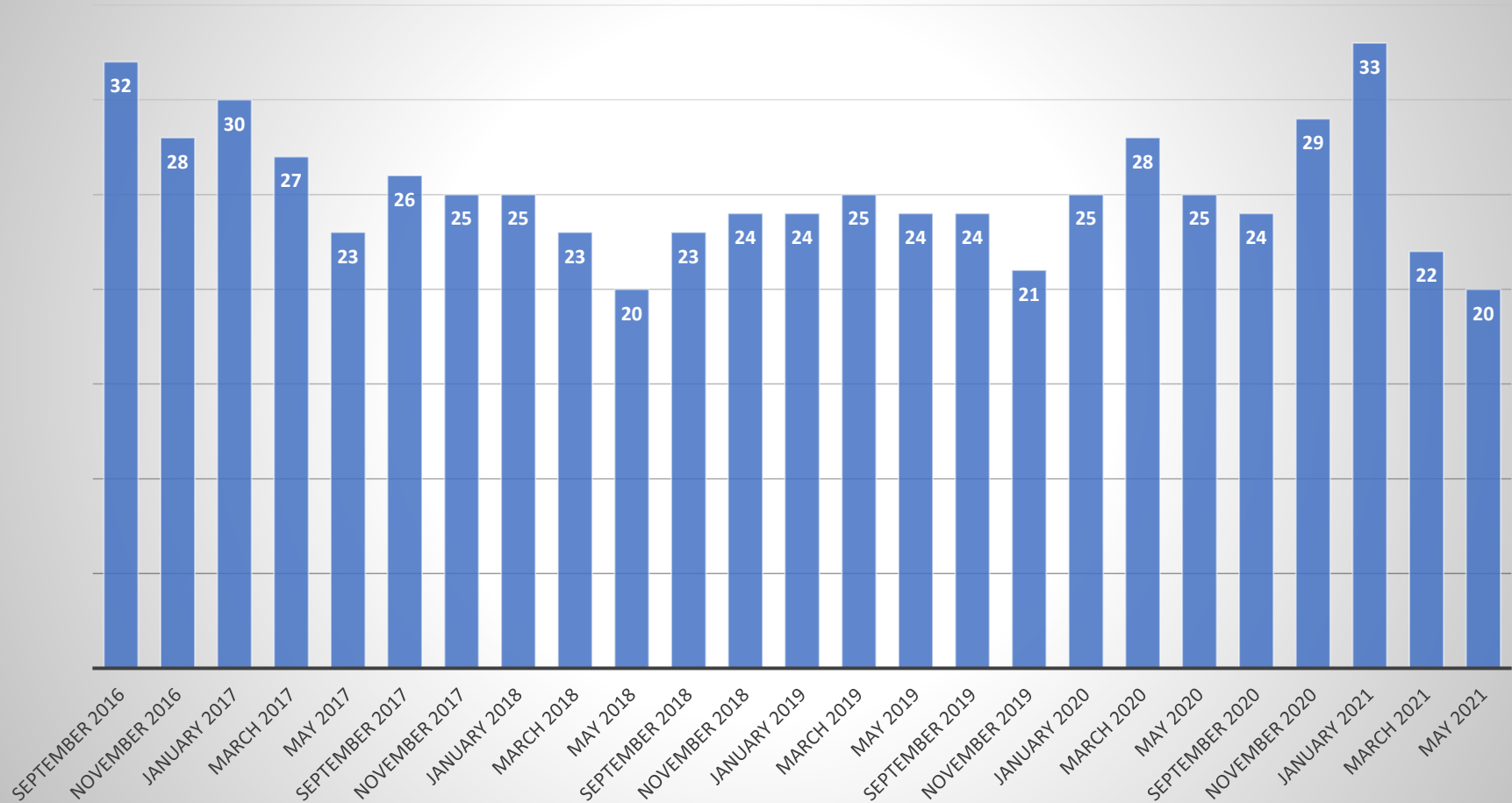
- Representation by a senior staff to attend Council meetings (5/year) held every other month from September to June with the **option to send a proxy as necessary**
- Come prepared to participate, having reviewed the meeting package prior to the meeting
- Conduct at meetings to comply with the Coalition's values
- Sign in at the meeting*
- Arrive promptly and stay for the entire meeting
- Provide feedback of the meeting on the Exit ticket*

*when we are able to meet in person



Coalition Meeting Attendance

Council Attendance



Members Roles and Responsibilities – Cont'd

Weekly News and Updates:

- Information to be shared is on behalf of Coalition members only
- Send information to the Executive Assistant for sharing with Council members **by 10:00am Thursday mornings.**
- Weekly News and Updates are sent out every Thursday, at approximately 2:00 p.m. for members to share with their staff



Members Roles and Responsibilities – Cont'd

Annual Membership Renewal Package:

- Membership renewal packages are sent out electronically in February.
- Return the completed Membership Fee Worksheet along with the signed Memorandum of Association and your membership fee payment to the Executive Assistant.
- Your timely submission of membership fees is appreciated. If there is a reason why payment of membership fees will be delayed, please let the Executive Assistant know, as follow up on outstanding fees will take place in June and September.
- A fully executed copy of the Memorandum of Association will be returned to members for their records.



Questions?

