



Simcoe County Triple P Implementation Task Group Terms of Reference

Purpose:

To ensure parents and caregivers have access to evidence based positive parenting education that supports and enhances healthy parent/child relationships.

Objectives:

1. To lead the collaborative planning, promotion, implementation, evaluation and sustainment of Triple P Positive Parenting Program (Levels 1-5.)
2. To maintain a system of communication and support for/with:
 - a. Triple P practitioners and supervisors
 - b. Agencies working with parents eg. Coalition partners
 - c. Regional, provincial and national level Triple P networks
3. To be accountable to all key stakeholders:
 - a. All parent/caregivers and families (inclusive and culturally informed)
 - b. Practitioners
 - c. Community partners
 - d. Coalition for Children and Youth – Integrated Planning Table
 - e. Government Ministry as required

Membership:

Membership in the Simcoe County Triple P Implementation Task Group will consist of representatives of agencies with accredited practitioners as well as organizations supporting the Triple P Positive Parenting Program.

Conseil scolaire Mon Avenir
Simcoe Muskoka Family Connexions (Children's Aid Society)
E3 Community Services Inc. – EarlyON Child and Family Centre
Georgian Bay Native Friendship Centre – Seeking representation
La Clé
Kinark Child and Family Services
New Path Youth & Family Services
Simcoe Community Services – EarlyON Child and Family Centres (Barrie, Innisfil, Bradford)
Simcoe County District School Board
Simcoe Muskoka Catholic District School Board
Simcoe Muskoka District Health Unit

Role and Responsibilities of Members:

- Members will participate as representatives of their agencies in the activities of the task group including updates
- Members will provide agency updates about Triple P activities including implementation, delivery and evaluation.
- Members will strive to attend all meetings either in person or virtually. It is the responsibility of each member to reply to electronic meeting invite.
- The co-chairs of the Simcoe County Triple P Implementation Task Group share responsibility for the preparation and dissemination of the agenda, minutes and other documents for each meeting. Co-chairs will oversee the proceedings of the meeting and report to the Integrated Planning Table as required.
- Responsibility for minute taking will be shared and forwarded in a timely manner to co-chairs for review.

Report and Liaison:

- Francophone Triple P member of the task group to act as liaison with Francophone COMPASS and task group.
- The Simcoe County Triple P Implementation Task Group reports to the Integrated Planning Table of the Child, Youth and Family Services Coalition of Simcoe County.
- Ad Hoc Liaison with other community partners supporting parents as needed e.g. Best Start table

Meeting Frequency:

Meetings will be held on the 2nd Monday of the month, from 9:30-12:00 Between September and June. An annual full day meeting is to occur each November. Ad hoc meetings will be called as needed.

Duration:

The task group will be ongoing at the discretion of the representative organizations. Terms of reference will be reviewed on an annual basis or as required.

January 30, 2006
Revised April 8, 2008
Revised October 6, 2008
Revised March 4, 2009
Revised July 27, 2009
Revised Nov. 26, 2012
Revised Nov. 9, 2015
Revised Jan. 11, 2016
Revised Jan 14, 2018
Revised January 14, 2019