


INTEGRATED PLANNING TABLE MEETING MINUTES




Tuesday, September 8, 2020

1:30 – 4:00pm

Videoconference

Attended		Regrets	
Gerry Croteau, Co-Chair	Julie McAlpine, Recorder	Kristen Baumann	Kelly Hoskin
Suzanna McCarthy, Co-Chair	Kathryn Manners, Coordinator	Danette Blue	Brenda Jackson
John Clarke	Kelly McLaughlin	Debbie Cummings	Stefanie Smith
Bob Fehir	Nathalie Pelletier	Rebecca Dupuis	Lesley Watts
Jim Harris	Lesley Watts	Dawn Franks	
Sandy Lee			

Item		Minutes	Action
1.	Welcome/Introductions	Gerry welcomed everyone to the meeting and introduced Suzanna McCarthy as the new Co-Chair. Introductions took place, welcome to new members!	
2.	IPT Meetings	<p>A discussion took place around the structure and timing of IPT meetings, especially while having to conduct meetings via Zoom instead of in-person.</p> <p>The consensus from members was that meetings remain virtual for the time being and the length of IPT meetings be reduced to one and a half hours with the last half hour allocated to sub-committee working groups.</p>	Julie to schedule zoom October IPT meeting from 1:30 to 3:00pm
3.	<p>Consent Agenda:</p> <p>2.1 IPT Minutes June 9, 2020</p> <p>2.2 Approval of Agenda</p>	<p>A typo was noted on page three of the minutes, change “back” families to “black” families. Gerry advised this group has now selected a name: Rights Over Systemic Racism Anywhere (ROSA) and are putting together a website and looking for funding.</p> <p>Moved by John Clark, seconded by Bob Fehir, that the minutes of the June 9, 2020 IPT meeting, be approved.</p> <p>Moved by Bob Fehir, seconded by Lesley Watts, that the agenda be approved.</p>	Julie to amend minutes.
4.	<p>Business Arising:</p> <ul style="list-style-type: none"> Working Group/Network Update Form 	The Working Group/Network Update Form had been reviewed at the June IPT meeting with some suggested revisions. These revisions were incorporated into the form which was approved today	 IPT Working Group Network Update Revis

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<p>5.</p> <p>New Business:</p> <ul style="list-style-type: none"> Review of IPT membership/Terms of Reference Coalition Awards & Recognition 	<p>Review of IPT Membership/Terms of Reference</p> <p>The IPT Terms of Reference were sent out as part of the meeting materials for members' review prior to the meeting.</p> <p>Jim raised the issue of changes in the area of health with relation to the Ontario Health Teams (OHT) and suggested keeping these groups in our lens. Health funding is moving and will go through the OHT; it will be an important structure to be connected to. The Coalition is always looking for relevant groups that should be invited to join. As Member Relations Officer for the Coalition, John provided an overview of the process for new organizations to become a part of the Coalition.</p> <p>There were no changes required to the Terms of Reference.</p> <p>Coalition Awards and Recognition</p> <p>Kathy provided an overview of the nomination process for the Coalition's Award of Excellence. Members are encouraged to give some thought to potential nominees. Nominations will be reviewed by the Nominations Committee with the recipient to receive the award at the November Council meeting.</p>	 <p>2020 Award of Excellence-Nominatio</p>  <p>2020 Prix d'excellence Nominati</p> <p>Send nomination forms to Kathy. If interested in joining the Nominations Committee, contact Kathy.</p>
<p>6.</p> <p>Coalition Dashboard/Indicators</p>	<p>Kathy shared an overview of the work on the Coalition Dashboard to date. The Dashboard committee has been consulting with the Data Consortium and the Dufferin/Guelph/Wellington Coalition for Report Cards.</p> <p>Current work is centered on indicators and Kathy will be meeting with working groups starting in September to share the presentation and ask for advice re data sources and potential indicators. We hope to grow the dashboard, similar to the one in Dufferin/Guelph/Wellington, with additional data points to be added in the future. Valerie Gardisa from CMHA has agreed to join the Dashboard committee moving forward.</p>	 <p>Dashboard Presentation IPT-EC-W</p>
<p>7.</p> <p>Cultural Competency Tool</p>	<p>John reported the cultural competency tool will be taken back to the September 21st Executive Committee meeting to pilot, putting the Coalition through the process as an entity. The results will be presented at the September 24th Council meeting and organizations will be asked to take it forward.</p>	<p>John to update at next IPT meeting.</p>
<p>8.</p> <p>Lived Experience Guide</p>	<p>Kathy reported that the draft guide is almost ready to go to Executive for review and approval.</p>	
<p>9.</p> <p>Warm Transfer Guideline Document</p>	<p>Natalie reviewed the Guidelines and reported it captured all the necessary information and can be included with the next IPT consent agenda, for approval.</p>	<p>Add Warm Transfer Guidelines to October IPT Consent agenda.</p>
<p>10.</p> <p>IPT Workplan</p>	<p>Kathy reviewed each item for years 2 and 3 on the IPT workplan. Year 3 work to be considered:</p>	<p>Kathy and Julie to review workplan and</p>

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		<ul style="list-style-type: none"> childhood mental health (OAP is doing some work around mental health and autism) continue cultural competency work (anti-oppression framework, indigenous racism statement). Michael Bowe (EDI) from SMFC offered to join this working group continue Lived Experience work success indicators - all members could contribute 	bring back to next meeting for review.
11.	Integration/Partnership Priority Updates	<p>Nathalie reported all daycare at La Clé is back up and running; EarlyON should reopen next week. Hiring a new social worker for their youth mental health team. Summer camps went well, at capacity, and no COVID cases. Radio is running. Some shows coming up from cultural services; new catering service/food security program. At 50% capacity in office, rotating/alternating working from home.</p> <p>Bob reported CMHA in in the process of reopening. Injections and face-to-face visits remained open. Fundraising goals for the youth centre will be virtual this year. All other fundraising activities were cancelled for the youth centre.</p> <p>Sandy advised the childcare system is working hard to support childcare providers in reopening plans. The homeless sheltering system continues to operate. The LIP is repurposing the Newcomer Recognition Awards to an on-line platform. Their Cultural Competency Working group is repurposing an extranet platform to create an online COP for those interested in equity, diversity, inclusion. There will be a health survey going out to the community in late fall.</p> <p>John advised CBHS is looking at general themes/protocols re trying to bring IBI people back for face-to-face service. The OAP has unrolled its foundation piece and continues to move forward; looking at Sept/Oct for more pillars.</p> <p>Lesley reported Catulpa is still working remotely and has a team building a plan for a gradual return to the workplace. Seeing lot of families virtually, some in-person. CAPC is 80% virtual, lots of activities. Working with families who are nervous about going out. Concerns re families' wellbeing with back to school and end of CERB. CAPC has added more, shorter programs. Suzanna reported John Howard is at 50% capacity and are getting ready to offer some in-office/face-to-face service. They will be launching a new outreach program in October. Working to build up client and staff resilience and wellness.</p>	Sandy to share health survey.

Next Meeting: Tuesday, October 13, 2020, 1:30 - 4:00pm