

INTEGRATED PLANNING TABLE MEETING MINUTES

Tuesday, October 13, 2020



1:30 – 3:00pm

Videoconference

Attended		Regrets	
Suzanna McCarthy, Co-Chair	Kelly Hoskin	Gerry Croteau, Co-Chair	Brenda Jackson
Kristen Baumann	Sandy Lee	Danette Blue	Kelly McLaughlin
Debbie Cummings	Julie McAlpine, Recorder	John Clarke	Nathalie Pelletier
Rebecca Dupuis	Kathryn Manners, Coordinator	Dawn Franks	Lesley Watts
Bob Fehir	Stefanie Smith		
Jim Harris			

Item		Minutes	Action
1.	Welcome/Introductions	Gerry sent his regrets and Suzanna chaired today's meeting in Gerry's absence. Everyone was welcomed to the meeting and thanked for attending.	
2.	Consent Agenda: 2.1 IPT Minutes September 8, 2020 2.2 Approval of Agenda 2.3 Warm Transfer Guidelines	<p>Moved by Bob Fehir, seconded by Suzanna McCarthy, that the minutes of the September 8, 2020 IPT meeting, be approved.</p> <p>Moved by Debbie Cummings, seconded by Kristen Baumann, that the agenda for today's meeting be approved.</p> <p>Moved by Stefanie Smith, seconded by Warm Transfer Guidelines be approved and added to the Coalition website as a resource.</p>	Julie to add Guidelines to the website.
3.	Business Arising: <ul style="list-style-type: none"> Coalition Dashboard/Indicators 	<p>Kathy provided an update on the Coalition dashboard. Kathy has gone to a number of working group meetings to request one or two indicators from each group relative to the four domain areas. Kathy is hoping to attend upcoming ASD and YJAG meetings.</p> <p>Kathy spoke about potential dashboard indicators and is looking for data especially around wait times related to child/youth mental health. Jim advised there is some effort to track waiting lists for children's mental health i.e. Kids Can't Wait, as well as some available local data. Jim also advised with the current COVID-19 situation, wait times have been manageable and far below what they were traditionally.</p>	<p>Suzanna and Stefanie to advise date of next ASD and YJAG meetings.</p> <p>Send data source/ indicators to Kathy and Julie.</p>

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		<p>Debbie spoke about data related to 4 and 5 year graduation rates. We want to link information to the school boards. COMPASS has asked that dropout rates also be looked at.</p> <p>The dashboard group will be meeting to determine which data sources can be used. The next iteration of the dashboard will be brought back to this group.</p>																
4.	New Business:	No new business.																
5.	Integration/Partnership Priority Updates	An overview of the September 24 th Council meeting was provided, which included the possibility of revising the Land Acknowledgment Statement (LAS), new member agency Breaking Down Barriers, and a presentation on Leadership Wellness.	Send LAS examples to Kathy and Julie.															
6.	<p>IPT Workplan</p> <ul style="list-style-type: none"> Review of Year 3 work Creation of Working Groups Success Indicators 	<p>IPT Workplan</p> <p>Kathy reviewed the action items for each priority on the workplan and what work is to be included in year three's workplan.</p> <p>The Cultural Competency tool is ready for trial at Executive, then to be recommended for adoption to agencies, creation of a baseline.</p> <p>Lived Experience manual to be reviewed to determine if more work is needed.</p> <p>Tay and Warm Transfer work is complete.</p> <p>Other suggested work included early childhood mental health and an anti-oppressive framework.</p> <p>Working groups were discussed and three, potentially four, were identified: Cultural Awareness (Anti-Oppressive Framework), Lived Experience, Early Childhood Mental Health. There would be 7-8 meetings from now to June to complete the work.</p> <p><u>Working Groups</u></p> <p>Members present indicated which working group they were interested in joining. Some members* indicated interest should a separate anti-oppressive framework working group be established. Groups broke out for a 20 minute work session.</p> <table border="1" data-bbox="751 1232 1667 1424"> <thead> <tr> <th data-bbox="751 1232 1058 1295">Cultural Awareness</th> <th data-bbox="1058 1232 1362 1295">Lived Experience</th> <th data-bbox="1362 1232 1667 1295">Early Childhood Mental Health</th> </tr> </thead> <tbody> <tr> <td data-bbox="751 1295 1058 1328">John Clarke</td> <td data-bbox="1058 1295 1362 1328">Jim Harris</td> <td data-bbox="1362 1295 1667 1328">Kristen Baumann</td> </tr> <tr> <td data-bbox="751 1328 1058 1360">Bob Fehir*</td> <td data-bbox="1058 1328 1362 1360">Suzanna McCarthy*</td> <td data-bbox="1362 1328 1667 1360">Debbie Cummings*</td> </tr> <tr> <td data-bbox="751 1360 1058 1393">Kelly Hoskin</td> <td data-bbox="1058 1360 1362 1393">Stefanie Smith</td> <td data-bbox="1362 1360 1667 1393">Rebecca Dupuis</td> </tr> <tr> <td data-bbox="751 1393 1058 1424">Sandy Lee*</td> <td data-bbox="1058 1393 1362 1424"></td> <td data-bbox="1362 1393 1667 1424"></td> </tr> </tbody> </table>	Cultural Awareness	Lived Experience	Early Childhood Mental Health	John Clarke	Jim Harris	Kristen Baumann	Bob Fehir*	Suzanna McCarthy*	Debbie Cummings*	Kelly Hoskin	Stefanie Smith	Rebecca Dupuis	Sandy Lee*			Identify Indicators for each action item.
Cultural Awareness	Lived Experience	Early Childhood Mental Health																
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7.	<p>Working Group Sub-Meetings</p> <ul style="list-style-type: none"> Updates <p>Working groups provided an update of their breakout sessions.</p> <p><u>Cultural Assessment:</u> The deliverables from last year were reviewed. The understanding from September's meeting was that the assessment was going to Executive and feedback would assist with next steps. The tool is on the October Executive Committee agenda to be reviewed. An update has also been provided at Council for members' information.</p> <p>The creation of an anti-oppressive framework was seen as a valuable suggestion. It was noted however, that with how the environment has changed in the last eight months there may be more work underway in the community as a result of BLM protests and to consider doing a community scan in order to avoid duplication. Bob shared that CMHA is doing some work with Shak's World.</p> <p>The working group will review the documents to see what work it encompasses and if anti-oppressive work might fit in or if it warrants a separate working group.</p> <p><u>Lived Experience Manual</u> The Engaging Lived Experience guide was reviewed and will provide a template to start work with and continue to populate. Some brainstorming around creating a uniform guide for how to engage lived experience took place. Also discussed starting meetings with a lived experience story. Suggestion to discuss starting meetings with a Lived Experience story at Executive.</p> <p><u>Early Childhood Mental Health</u> The group discussed what the role is of this work is on the workplan and what is doable to increase awareness between now and June. The mental health training taking place at Sick Kids and where it is at was also discussed. The working group would like Kathy to speak with them about the workplan.</p> <p>A one page workplan had been created previously for the working groups and this will be reintroduced to groups for year three work.</p>	 <p>CYFS Self-assessment draft-Rev 05-2020.pdf</p>  <p>EDI Questions - V4-Rev.docx</p> <p>Kathy to meet with working group re workplan.</p> <p>Julie and Kathy to create workplan templates for each working group.</p>

Next Meeting: Tuesday, November 10, 2020, 1:30 - 3:00pm