

EXECUTIVE COMMITTEE MEETING

Monday, April 20, 2020,

12:00 - 2:00pm


Videoconference


MINUTES

Attended	Regrets
Melanie McLearn (Chair) teleconference Claudine Cousins (Vice Chair) Kimberley Greenwood (Past Chair) John Clarke Anna Drexler	Yves Levesque (Coordinator) Kathy Manners Julie McAlpine (Recorder) James Thomson Suzanna McCarthy Sarah Papple Melanie Slade Morrison

Item	Minutes	Action
1.	Welcome	Melanie welcomed everyone to the meeting.
2.	Consent Agenda: Approval of Minutes: March 16, 2020 Approval of Agenda Approval of Financial Report: March 31, 2020	MOTION: Moved by Yves Levesque, seconded by James Thomson, that the minutes of March 16, 2020, be approved. All in favour; carried. Moved by Yves Levesque, seconded by James Thomson, that the Executive Committee agenda of April 20, 2020, be approved. All in favour; carried. Moved by James Thomson, seconded by Yves Levesque, that the Financial Report for the period ending March 31, 2020, be approved. All in favour; carried.
3.	Declaration of Conflict of Interest	None
4.	Standing Agenda Reports: <ul style="list-style-type: none"> • Officer Reports <ul style="list-style-type: none"> ➢ Member Relations Officer ➢ Integrated Planning Table <ul style="list-style-type: none"> ▪ Working Group Updates ➢ Advocacy/Government Relations Officer ➢ Trustee <ul style="list-style-type: none"> ▪ Surplus Funds ▪ Direct Deposit 	Member Relations Officer John reported we have received 13 out of 40 membership fees, totaling almost \$50,000. For the same period last year, we had received the same number of renewal fees but the revenue was higher at \$60,000. Also discussed was representation from the Violence Against Women group at Council, especially as there is concern for this group during the pandemic. Kathy noted that representation for food security was discussed at Advocacy and she has reached out to the Food Council to see if there was a way to get representation as a whole versus individual food banks.

Melanie to reach out to see if a connection can be made.

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	<p>Integrated Planning Table (IPT) Yves provided an update from the Apr. 14th IPT meeting. A request has gone out to working groups for dashboard indicators. A call for an IPT co-chair to replace Yves as his term is ending went out and there are two people who have shown some interest. Using breakout rooms through Zoom, the Cultural Competency and Warm Transfer groups were able to continue to work on their projects. The draft Lived Experience guideline is being revised and will be coming back to the next IPT meeting for review.</p> <p>Advocacy/Government Relations Officer Kathy provided the update from this morning's Advocacy Group meeting. SMDHU made some revisions to the Safe Sleep position paper. Direction was requested from Executive regarding the process for handling revisions. Executive Committee members will review and approve revisions rather than having to take them back to Council.</p>  <p>Safe Sleep-Final (1)- Coalition-SMDHU Rev</p> <p>A small group discussion took place last Friday with Melanie, Kathy, Julie, Lesley Watts and the chairs of the Poverty Reduction Task Group (PRTG) around a coordinated response re basic needs for children, youth and families as there are a lot of advocacy issues surfacing around this issue.</p> <p>Some of the discussion that took place at the Advocacy meeting included:</p> <ul style="list-style-type: none"> • the coordination of donations - if there is a way to give some guidelines related to the needs • capturing data around learnings to better advocate for basic income • education: <ul style="list-style-type: none"> ➢ where are the gaps for Ontario Works, ODSP and other vulnerable groups ➢ judgment/fear in low income groups eg. why they have to bring their kids with them into stores/social distancing - ➢ food support - infographic re donating money to food bank - (money goes further) ➢ coordinating the consolidation of some of the food services; reallocating funds to support a breakfast hamper <p>The above discussion will be taken to this Friday's PRTG meeting to see what collaboration can happen.</p> <p>James noted that the Coalition does have some surplus that could potentially be allocated to support some of this work.</p> <p>Trustee <u>Direct Deposit</u> James advised that the independent contractor invoices were paid by direct deposit through the Foundation and the money to cover these was transferred</p>	<p>Executive members to approve revisions to Safe Sleep paper.</p>

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	<p>from the Coalition account to the Foundation's. James reviewed the process for payment by direct deposit. The Chair must approve the invoices which will then be sent to James for payment through the Foundation account. The same amount of money will then be transferred from the Coalition's bank account to the Foundation's. At this time, this is only happening for Kathy and Julie's invoices and a decision will need to be made if other invoices are to be paid this way.</p> <p><u>Surplus Funds</u> As previously discussed, even with putting some reserve funds aside, there is a fair amount of discretionary fund leftover, assuming all anticipated fees are received and expenses are on track.</p> <p>A discussion took place around some of the ideas generated by the Advocacy Group re funds for garden boxes, breakfast hampers and if approved, what would be the criteria and how would allocations occur. There is much working going on in the community eg. Social Support Task Group and we do not want to duplicate efforts.</p> <p>It was noted we need to be aware that these are funds that came from member fees and as such are public funds; we need to be aware who we donate them to. Many agencies are doing their own internal fundraising. It was also discussed that we have independent contractor fees to pay and we do not know what impact the pandemic may have on our membership fees. We may find some of our members have financial difficulty in paying fees.</p> <p>More time is needed to analyze how these surplus funds materialized before a decision is made to allocate them. In the meantime, we will keep the suggested uses in mind.</p>	<p>Julie and James to report back next meeting.</p>
<p>5.</p> <p>Business Arising:</p> <ul style="list-style-type: none"> • COVID-19 <ul style="list-style-type: none"> ➢ Social Determinants of Health/ Dashboard • Membership Collaboration • Governance <ul style="list-style-type: none"> ➢ MoA: Working Groups/Networks • Land Acknowledgement Statement • Leadership Programs • Call for Vice Chair • Zoom Videoconferencing Platform 	<p>COVID-19 Melanie presented on the Common Assessment Critical Reflexivity/Reflection Tool developed by the child welfare sector to identify service and outcomes disparities marginalized and vulnerable groups might experience as a result of COVID-19 and possibly beyond that.</p> <p>A discussion took place how this tool could be of benefit to the Coalition to provide a more systemic, broader look at the effects of COVID-19 in relation to Social Determinants in other sectors and possibly overlay this information to provide a broader perspective and identify trends, correlations and relationship between other issues.</p> <p>The initial tool from child welfare was considered too complicated and a more simplistic one page form that is practical and usable, is better.</p> <p>Discussion took place where the responsibility for this project should sit. Due to its urgency, the responsibility for this would lie with the Executive Committee with an ad hoc committee to get it moving.</p>	<div style="text-align: center;">  <p>Coalition COVID-19 Dashboard Presentati</p> </div> <p>Melanie to discuss with Michael Bowe (SMFC).</p> <p>Kathy and Melanie to revise presentation and send out to Executive members.</p>

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	<p>The presentation will be revised, taking out the first option and modifying the last page, and presented at Thursday's Council meeting. Members will be asked if interested in providing input/updates on information they are already tracking (no extra work) for strategic conversations where the needs are in the community. It was suggested members could come prepared to biweekly meetings with input for the domain areas.</p> <p>Membership Collaboration Deferred</p> <p>Governance Julie provided an overview of the history of the development of the Memorandum of Understanding (MoU) that evolved from the Integrated Working Task Group. It does not appear that any group other than Triple P is using an MoU. Julie noted there is reference to the MoU under Accountability and Sustainability of Integrated Initiatives in the Memorandum of Association signed by member agencies.</p> <p>Land Acknowledgement Statement (LAS) Defer</p> <p>Leadership Programs Defer</p> <p>Call for Vice Chair A call for a Vice Chair went out at the March Council meeting and through the Weekly updates. We might want to consider if there is someone we want to tap on the shoulder for this position.</p> <p>Zoom Videoconference Platform Catulpa has generously added Kathy and Julie to their plan at no cost. Kathy spoke about the security concerns that have arisen around using Zoom. Our meeting invites are password protected and we have confidence Zoom is constantly updated their security features.</p>	<p>Bring forward for further discussion.</p> <p>Julie to resend Call notice with Weekly Updates.</p>
7.	<p>Community Safety and Wellness Plans</p> <p>Karie Warner joined the Zoom meeting to provide an update on the Community Safety and Wellness plan for Simcoe County. Dana Stott and Val Gates from Barrie Police Services also participated in relation to the City of Barrie's plan.</p> <p>Karie provided an overview of the planning process and the collaboration that took place working towards the creation of five plans that represent unique Geographical Municipal Groupings (GMG).</p> <ul style="list-style-type: none"> • Bradford/West Gwillimbury/Innisfil • Essa/New Tecumseth/Adjala-Tosorontio • Collingwood/Wasaga/Clearview/Springwater • Tiny/Tay/Midland/Pentanguishene • Orillia/Oro/Severn/Ramara 	

