




INTEGRATED PLANNING TABLE MEETING
Tuesday, June 11, 2019
1:30 – 4:00pm
The Common Roof (165 Ferris Lane, Barrie) Rooms A/B/C
MINUTES

Attended		Regrets	
Chris Brens, Co-Chair	Julie McAlpine, Recorder	Danette Blue	Danielle Mink
Yves Levesque, Co-Chair	Kathryn Manners, Coordinator	Pat Carney	Mary Shirley-Thomson
Kristen Baumann	Liz McKeeman	John Clarke	Christie Simmons-Physick
Shaunna Brady	Stefanie Smith	Bob Fehir	Theresa Sandy
Gerry Croteau	Cathy Thomson	Rosslyn Junke	
Sandy Lee			

	Item	Minutes	Action
1.	Welcome and Introductions	Chris welcomed everyone to the meeting. As it was Kristen's first meeting, a roundtable introduction took place.	
2.	Consent Agenda: 2.1 IPT Minutes May 14, 2019 2.2 Approval of Agenda	The minutes from the May 14, 2019 meeting were approved.	
3.	Business Arising: • IPT Co-Chair	Chris' two year commitment is coming to an end. Gerry Croteau has agreed to take over as co-chair in September. Thank you Gerry!	
4.	New Business • Review of IPT Membership	The current membership of IPT was reviewed and some follow-up identified: ASD - Stefanie will be attending, direction not clear due to current Changes Best Start – Cathy to clarify COMPASS – Julie to add to agenda for June 21 meeting Crisis Steering - Liz-to ask who is interested FASD – Stefanie to follow-up Child/Youth Mental Health - Liz to follow-up OAP-Stef to follow-up with John PRTG – Roz to advise if can send delegate if unable to attend Child Welfare - Stefanie to follow up It was noted we are missing representation for the transition aged youth cohort in Simcoe County but this may be an outcome from the October Navigating Transitions event.	 Integrated Planning Table Member Repre: Julie to send email to confirm continued representation. Members following up to advise Julie.
5.	Warm Transfer Demonstration Project	Chris provided an update from the Warm Transfer meeting earlier today. Chris reviewed the data that had been collected which indicated method #3 (family follows up on their own) was most prevalent (90%) but noted the situation may dictate which	

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		<p>method is most appropriate. Investigating a tool to triage and that provides some direction eg. Common Point, was discussed.</p> <p>Some limitations related to capacity and resources were identified. To be able to access services in timely manner to avoid being bounced around, would need investments in staff, change of culture or provide tools/resources to enable staff to provide direction how to navigate. It was noted some agencies have policies related to transfers in place and would not change their internal policies.</p> <p>The information collected will be recapped and presented to Executive for feedback on future direction.</p>	
6.	Draft Dashboard Concept	<p>Kathy provided a presentation on a draft dashboard concept being worked on by Anna Drexler, Kathy and Julie, which is a deliverable under the Executive Committee's workplan. The presentation outlined the design criteria and domains that are being considered based on Coalition member agencies. From this information a mock-up of a dashboard was created that included some indicators, input from networks/working groups, and gauges to illustrate how the Coalition is doing.</p> <p>We are working on getting the structure in place, and next year will look at getting data. We have requested dashboards from organizations to help drive what we include.</p> <p>Feedback from IPT members on the dashboard was positive. A couple of suggestions to improving legibility were offered.</p> <p>A discussion took place around including others in the working group with a strong data background i.e. Carlo from New Path, SMDHU, Data Consortium, to assist with obtaining good data sources. Shaunna spoke about the local group waiting for a provincial evaluation to roll out that could be a good link for the evaluation group.</p> <p>We will also be working with a firm to refresh the Coalition's website and we will want to have the dashboard on the first page.</p>	<p>Kathy/Julie to reach out to Carlo at New Path, Data Consortium. Cathy will facilitate connection with Health Unit.</p>
7.	Evaluation Framework Outline Working Group Sub-meetings	<p>Evaluation Framework Outline On review of the proposed Indicators and Milestones, a discussion on the information/data being collected took place. After further conversation it was decided that the working groups will go into their breakout meetings and at the end of their individual working sessions, will provide a couple of indicators for what they are working on this year. Cathy and Chris will work with Kathy on the evaluation framework.</p> <p>Working Group Sub-Meetings <u>Cultural Competency:</u> This group decided to create a self-awareness cultural survey that will be worked on over the summer. They have a framework and will select questions for the creation of the survey</p>	

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	<p>by September to have ready to send out by year end. The indicator will be the number of Coalition members that participate in the survey and evaluate their cultural competency. In year 2, they will develop next steps based on survey findings and work on policies and front line support.</p> <p><u>Evaluation Framework:</u> The group has revised the document which will be based on a quantitative outcome. The existing framework will be linked to indicators from the Cultural Competency and TAY workgroups. This will be developed over the summer to be ready for fall.</p> <p><u>Transition Aged Youth:</u> There was much discussion regarding what to call the event so the Save the Date can be sent out in the next couple of weeks, and will capture people's attention i.e. "Navigating Transitions: ???". The half day event will take place Oct. 3/19 at the North Simcoe Sports & Rec Centre. The TAY Wellness hub is covering the cost of the venue and a proposal will be made to the Executive Committee for refreshments. The afternoon's activities were reviewed. Agencies will be invited to bring displays/resources for sharing. The focus is to attract service providers from Coalition member agencies that support youth to adult. The goal is to draw out something from the scenarios and with this information, determine what next?</p> <p>CTN has a family engagement community, if need representation. A suggestion was made to consider including Education ie. what supports are available for students going to post-secondary.</p>	
8.	Next Steps/Planning	
9.	<p>Integration/Partnership Priority Updates Advocacy/Council/Executive Committee meeting updates</p> <p>Sandy advised the Local Immigration Council is working on developing a survey instrument for immigrants in the community re health outcome. The Steering Committee is looking for people in health to be part of it.</p> <p>Gerry provided an update on the Supervised Consumption Treatment site. The Council wanted other sites but it is still looking like it will be 90 Mulcaster. A report back to the City is on June 24th.</p> <p>As this is Chris' last meeting as co-chair, he thanked the group for their support. Chris was thanked in return for his leadership the past two years.</p>	Sandy to send details to go out with weekly updates.

Next Meeting: Tues. September 10, 2019 - 1:30 – 4:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Meeting Rooms A/B/C