



**INTEGRATED PLANNING TABLE MEETING**  
**Tuesday, January 14, 2020**  
**1:30 – 4:00pm**  
**The Common Roof (165 Ferris Lane, Barrie) Rooms A/B/C**  
**MINUTES**

Attended		Regrets
Yves Levesque, Co-Chair Kristen Baumann John Clarke Debbie Cummings Bob Fehir Jim Harris Sandy Lee	Kathryn Manners, Coordinator Danielle Mink Julie McAlpine, Recorder Stephanie Ross Theresa Sandy Stefanie Smith Lesley Watts	Danette Blue Shaunna Brady Pat Carney Gerry Croteau, Co-Chair Nathalie Pelletier

Item	Minutes	Action
1. Welcome and Introductions	Yves welcomed everyone to the meeting and as there were some new additions to the table, a roundtable introduction took place.  Yves advised this is Danielle's last meeting as she is leaving to take a position at Georgian College. She will be missed at the table.	
2. <b>Consent Agenda:</b> 2.1 IPT Minutes December 10, 2019 2.2 Approval of Agenda	Moved by Danielle Mink, seconded by Debbie Cummings, that the minutes from the December 10, 2019 meeting be approved.	
3. <b>Business Arising:</b>	None	
4. <b>New Business</b> <ul style="list-style-type: none"> <li>• 2020/21 Coalition Budget</li> <li>• 2019/20 You Made It Happen</li> </ul>	<p><b>2020/21 Coalition Budget</b>  The Executive Committee will be starting to work on the 2020/21 Coalition budget next week. Working groups were asked to consider if they have any budget needs that should be taken into account.</p> <ul style="list-style-type: none"> <li>• Lived Experience - Potential costs for graphics/printing of manual \$3-5,000</li> <li>• Diversity/Equity/Inclusion - costs for copying (\$1,000)</li> </ul> <p><b>2019/20 You Made It Happen</b>  The highlights from IPT working groups are included in the You Made It Happen report sent out with Coalition membership renewal packages in February. Representatives from working groups were ask to review their group's accomplishments and advise of any updates needed.</p>	Advise Julie of any updates by Friday, January 17 <sup>th</sup> .

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		<p>Some discussion took place with regards to the timing of the request for working group/network updates. It was changed last year to annually in April which makes the information almost a year old. The timing of the You Made It Happen is to support membership renewals.</p> <p>Discussion took place if all groups at the table should be providing an update or just those with a direct reporting relationship to the Coalition. This will be taken back to the Executive Committee for direction.</p> <p>The Communication Plan has been refreshed and will go to Executive. They will be asked for a decision on the best way to show the Coalition's accomplishments and may consider a more visual type of report.</p>	<p>Advise Sandy if update from LIP is required.</p>
5.	Working Group Sub-Committees	<p><b>Working Group Sub-Meetings</b>  <u>Equity, Diversity &amp; Inclusion Working Group</u>                      Revisions are being made to the document including reviewing the language for consistency and adding some additional areas. The document will be uploaded using Google Documents. A more solid draft is expected to be ready for the next meeting. Sandy spoke about the funding proposal submitted by the LIP in relation to holding a symposium in the fall and the possibility, if the tool is ready, for a workshop/introduction of the tool.</p> <p><u>Transition Aged Youth Working Group:</u>                      Work continued on the presentation to be made to Council on January 23<sup>rd</sup> on the Navigating Transition event that took place on October 3<sup>rd</sup>. There was great feedback from the participants on the event and consideration is being given to "now what?" eg. looking at best practices, creating a roadmap, etc. Transition means different things to different groups. A challenge identified was there is a lot of work being done individually on transitions but the system does not do a good job of merging sectors.</p> <p>It was noted the Navigating Transitions event came about as a results of the loss of TAYSoS and it was suggesting asking Council members for feedback on the collective needs around TAY and what the next steps should be.</p> <p><u>Manual for People with Lived Experience Working Group</u>                      Existing manuals of community partners have been pulled together and include poverty, youth, and mental health. Want to provide something that meets the diverse needs of organizations which does not recreate what is already available. Consider using existing resources along with a broader statement that the Coalition could stand behind re engaging people with lived experience and driving people to existing resources. The guide could provide information where to find best practice information. A summary will be prepared to take to Executive Committee for discussion before asking for feedback from the Coalition.</p>	

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		<p><u>Warm transfer Demonstration Project</u> No Action.</p> <p>Yves thanked everyone for their ongoing work on these projects.</p>	
6.	<p>Council/Executive Committee Meeting updates Integration/Partnership Priority Updates</p>	<p>There was no report from the Executive Committee which meets next Monday. Yves advised the Executive Committee is are very pleased with the intensity and work of the IPT.</p> <p>As some of the working groups finish before others, it was discussed how to best accommodate members' time. The working group sub-committees will be moved to the last item on the agenda. As members finish their work, they can provide an update to Julie to be included in the minutes and leave when they are ready. The updates will be reviewed at the start of the next meeting as a refresher.</p>	<p>Julie to revise agenda format.</p>

**Next Meeting: Tues. February 11, 2020, 1:30 – 4:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Meeting Rooms A/B/C**