## **INTEGRATED PLANNING TABLE MEETING MINUTES**

Tuesday, May 12, 2020 1:30 – 3:00pm Videoconference

Attended		Regrets	
Yves Levesque, Co-Chair	Jim Harris	Danette Blue	Bob Fehir
Kristen Baumann	Sandy Lee	Shaunna Brady	Dawn Franks
John Clarke	Julie McAlpine, Recorder	Pat Carney	Nathalie Pelletier
	Kathryn Manners, Coordinator	Debbie Cummings	Theresa Sandy
Sub-committees:	Stephanie Ross	Bob Fehir	·
Morgane Dunot	Stefanie Smith	Gerry Croteau, Co-Chair	
Susan Scott	Lesley Watts	,	

Item		Minutes	Action
1.	Welcome	Yves welcomed everyone to the meeting.	
2.	Consent Agenda: 2.1 IPT Minutes April 14, 2020 2.2 Approval of Agenda	Moved by Sandy Lee, seconded by Stephanie Ross, that the minutes of the April 14, 2020 IPT meeting, be approved.	
		Moved by Kristen Baumann, seconded by Jim Harris, that the May 12 <sup>h</sup> agenda be approved. Yves will be adding an item under New Business.	
3.	Business Arising:	Unfortunately, Jim is not able to take on the role of co-chair at this time and	Advise Kathy or Julie if
	Co-Chair of IPT	therefore, we are still looking for an IPT co-chair in September.	interested in this role.
4.	New Business:	Yves advised that he has been appointed General Manager of the	
	•	Association of Catholic French School Boards of Ontario ( <u>www.AFOCSC.org</u> )	
		starting June 1st and that this will be his last IPT meeting. Congratulations to	
		Yves, his guidance and leadership at this table was greatly appreciated and	
		he will be missed.	

Item Minutes		Minutes	Action
5.	Integration/Partnership Priority Updates	Stefanie advised CBHS is very busy and moving ahead with providing services in a virtual model. They are using technology to their benefit i.e. Blue Jeans and are able to link families, group homes, staff. John updated on the OAP and that CBHS has started to look at what it might look like when staff return to work.  Stephanie reported the Health Unit has suspended the majority of its usual programming due to redeployment of staff in response to COVID, although critical programs are still taking place through phone/virtually. They are seeing the curve flatten and provide daily public notifications.  Kristen updated that CTN staff are working from home, some services are on hold. They have embraced technology and are offering some virtual services, diagnostic assessment.  Jim advised this is Children's Mental Health Week and spoke about the survey results from AMHO/CMHO on the impact of COVID-19 re the need for expanded mental health services. Jim also provided an update on the OHT for Specialized Populations-Mental Health & Addictions working group and that it is a good committee to keep a lens on for the Coalition, as their priority focus is on children/youth mental health. They are starting to collectively put together priorities and create a workplan.  Sandy updated on Ontario Works applications which have slowed down with access to other available income security. There is one emergency childcare up and running, with plans to work on a couple more. The LIP is moving along with community based planning, trying to get information out to the sector. Caseloads are increasing as people who were once employed, are coming back in.  Lesley reported Catulpa is doing okay; busy, working through the new normal. Yves reported everyone is anxious to move forward with reentry back to schools; talk is happening but no definite direction/plan yet. School on the virtual site is going well.	CMHO Ipsos AMHO CMHO Ipsos Deck (May 6),pdf Release May 6,pdf
6.	Working Group Sub-meetings	Working groups moved into Zoom breakout rooms.  Cultural Competency A few more visual elements will be integrated to create a more solid document defining what the continuum is. The document should be ready to go to Executive for recommendation to trial at a future Coalition meeting.	CYFS Self-assessment draft 05-2020.pdf  EDI Questions - V4.docx

Item Minutes		Action
	Lived Experience Manual Kathy shared the Guide to Engaging Community Members with Lived or Living Experience document. There will be some continued work needed on this document and Kathy is looking for feedback. Stephanie will be including some links.	Guide to engaging community members
	It was suggested changing the wording under Purpose to reflect "engaging population who cross path with the Coalition" instead of using the mental health example. Also suggested was changing Early Years Support to Child Care, as a barrier.	
	This document will likely be ready to go to the Coalition in the fall.	
	Warm Transfer Group As there were two new committee members, some review took place. Some frustration was noted in the breakout session as the initial direction from Executive was this was to be a best practice guideline due to the scope of Coalition member agencies and it feels like going back to creating a protocol is going in circles.	
	A lot of great work had been done by the original Warm Transfer Working Group including the development of a Warm Transfer Guideline which spoke to three methods of warm transfer. A pilot of these methods from December 2018 to April 2019 provided data. The results indicated providing the client with contact information of the appropriate service provider and having them follow up on their own was the most used, if not preferred method, to warm transfer.	
	After much discussion it was suggested pulling the guideline and data into a final document and take to Executive Committee with the recommendation that if organizations can, to take this on, and if training is needed, to reach out to the Member Relation Officer. This will then close out the work of this group.	Kathy and Julie to finalize the document for presentation to Executive.
	Motion to adjourn by John Clarke, seconded by Jim Harris. Meeting adjourned at 2:50pm.	

Next Meeting: Tuesday, June 9, 2020, 1:30 - 4:00pm