

EXECUTIVE COMMITTEE MEETING

Monday, February 10, 2020,

12:00 - 2:00pm


The Common Roof, Meeting Rooms A/B, 165 Ferris Lane, Barrie

MINUTES

Attended	Regrets
Melanie McLearn (Chair) Claudine Cousins (Vice Chair) John Clarke Yves Levesque	Kathy Manners (Coordinator) Julie McAlpine (Recorder) Sarah Papple Melanie Slade Morrison James Thomson
	Anna Drexler Kimberley Greenwood (Past Chair)

	Item	Minutes	Action
1.	Welcome	Melanie welcomed everyone to the meeting.	
2.	Consent Agenda: Approval of Minutes: January 20, 2020 Approval of Agenda Approval of Financial Report: January 31, 2020	Motion: Moved by Yves Levesque, seconded by Melanie Slade Morrison, that the minutes of January 20, 2020, be approved. All in favour; carried. Moved by James Thomson, seconded by Claudine Cousins, that the Executive Committee agenda of February 10, 2020, be approved. All in favour; carried. Moved by Claudine Cousins, seconded by Yves Levesque, that the Financial Report for the period ending January 31, 2020, be approved. All in favour; carried.	
3.	Declaration of Conflict of Interest	None	
4.	Standing Agenda Reports: <ul style="list-style-type: none"> • Officer Reports <ul style="list-style-type: none"> ➤ Member Relations Officer ➤ Integrated Planning Table <ul style="list-style-type: none"> ▪ Working Group Updates ➤ Advocacy/Government Relations Officer ➤ Communication Officer 	Member Relations Officer We had identified some prospective agencies to send a membership letter to last meeting. We had also previously identified the Violence Against Women (VAW) group as another possible member agency. Integrated Planning Table (IPT) The IPT meeting takes place tomorrow so there is no update. Claudine will be attending to speak to the Warm Transfer group. Advocacy/Government Relations Officer Simcoe Muskoka District Health Unit and Youth Haven were invited to attend	Julie to send list to Melanie for contacts. Melanie will follow up re VAW group.

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	<p>today's Advocacy meeting as connection to community "experts". Lucy Gowers has now joined the Advocacy group. Discussion included the need to do education/awareness on the value of connection to community before advancing from an advocacy perspective.</p> <p>The Advocacy Group is exploring hosting connection to community professional development by bringing Coalition members together with some consultation to form a big picture perspective. Organizations see many of the same people but there is no format to explain that to each other. We need to connect amongst ourselves before we can connect people we serve to the community.</p> <p>Discussed ways to get more collaboration going by asset mapping, sharing skills/mentoring, guiding principles/collaboration values.</p> <p>The group is also looking at what the outcomes are of the position papers that have been developed.</p> <p>Other discussion included allowing time in Council meetings for collaborative discussion, touring other agencies as part of the meeting, recognizing organizations representing Coalition's values, looking at the Children's Charter as a guiding principle, including front-line staff in collaboration, and asset mapping.</p> <p>There is not a lot of accessible professional development available. Members bring so much to the table; knowing the strengths of each agency can leverage the whole of the Coalition, create efficiencies. Members could be panel members for leadership training; list communication experts; mentor new Executive Directors with a seasoned member - great value for members, especially smaller organizations.</p>	<p>Add Membership Collaboration to next EC agenda.</p>
<p>5.</p>	<p>Business Arising:</p> <ul style="list-style-type: none"> • 2020-21 Membership Renewal Package <ul style="list-style-type: none"> ➤ Memorandum of Association • CANS Funds • 2020-21 Coalition Budget • Land Acknowledgement Statement <p>2020-21 Membership Renewal Package <u>Memorandum of Association</u> It was noted that the list of Initiatives on the MOA Graphic on the last page of the renewal package was outdated and needs to be updated.</p> <p>CANS Funds James has reached out to Karen and is hopeful of a response soon to move the CANS funds to the Professional Development (PD) fund. We need to remind members the PD fund is available.</p> <p>2020-21 Coalition Budget James reviewed the draft budget. Membership is based on levels experienced this year. 2020 Requests included a 2.5% COLA increase for independent contractors, \$3000 for Coalition 20th Anniversary celebrations and \$3000 for IPT for a networking event and/or printing costs.</p> <p>A discussion took place on how to use the bank balance, which will be more than \$137,000 after the internally restricted amount of \$45,000 is taken out.</p>	<p>Remove the list of initiatives. Kathy/Julie to work on updating the list.</p>

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	<p>Suggestions included subsidies for membership fees, grants to some of our member agencies for their work, and bursaries for Simcoe County students. The importance of having monies for unforeseen circumstances and putting it into an investment account was also discussed.</p> <p>James will explore what is involved in creating an endowment, grant, etc.</p> <p>Land Acknowledgement Statement (LAS) Kathy researched what is current in regards to LAS's and provided some examples. There has been some criticism around LAS's not being spoken in a meaningful way.</p> <p>We have been using the same LAS for some time and only changing it when at Geneva Park. There had been some previous conversation with BANAC that they were going to provide one for our use.</p> <p>It was discussed drafting a couple of LAS and setting up a meeting with the Chairs of Executive and BANAC and DBCFC to share them and request feedback, especially around whose land we are acknowledging. We need to be genuine about the LAS and depending on who is leading the meeting we could have a standard LAS with an opportunity to add to it with a personal story or short teaching.</p>	<p>Add Surplus Funds to next Executive agenda.</p> <p>Set up meeting with Executive Chairs, Mandy Berard and Theresa Sandy.</p>
6.	<p>New Business:</p> <ul style="list-style-type: none"> • Governance • Leadership Programs <p>Governance Kathy reviewed a graphic showing network/working group's relationship to the Coalition. There are communities and sectors that have not been included on chart.</p> <p>The confusion around governance was discussed i.e. PRTG has own logo; are there MOUs with any of these groups; are there other groups that should be included? Groups borne of the Coalition should have some sort of connection back. John provided some of the history of how some of these groups evolved from the Coalition.</p> <p>Kathy has attended working group meetings to present on the strategic plan but it was suggested meeting with chairs to determine connection to the Coalition i.e. would they still continue if the Coalition did not exist, is there is an MoU in place?</p> <p>Leadership Programs Deferred.</p>	 <p>NETWORKWORKING GROUP MAP UPDATE!</p> <p>Continue discussion at next Executive meeting.</p>
7.	<p>Strategic Workplan</p> <ul style="list-style-type: none"> • Executive Committee Workplan <p>Deferred</p>	
8.	<p>Review of Council Agenda: March 26, 2020</p> <p>A chart illustrating the 2019/20 hot topics and their relationship to the strategic plan was reviewed. Presentation ideas for the March Council meeting were discussed which included a presentation by the Data Consortium/data/ dashboard, Built for Zero, Community Safety Plans, Early Mental Health re creation of a pathway. We have a potential topic for the May meeting around cultural competencies included a possible panel discussion.</p>	

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	<p>It was felt we have spent a fair amount of time on data recently and unless including the use data for evidence based decisions, we should hold on this for now.</p> <p>It was suggested that Built for Zero (related to coordinated access) be the Hot Topic for the March meeting but Executive committee members would like to review the presentation to see how it integrates with other systems' work, not just poverty reduction.</p> <p>The Community Safety Plan is being added to the next Executive Committee agenda instead of Council, but John advised that Kimberley wanted something to go forward to Council around this.</p> <p>It was noted that the completion of on-line exit tickets is poor. Going forward, members will be asked to complete the survey only if they have comments they wish to share, otherwise it will be assumed the Council meeting was satisfactory.</p> <p>The break for Council meetings will be increased to 10 minutes to allow time for networking.</p>	<p>Julie to request presentation to share with Executive.</p> <p>Kathy to connect with Kimberley for clarity.</p>
9.	<p>In Camera</p> <ul style="list-style-type: none"> • Renewal of Independent Contractor Contracts <p>Motions</p> <p>Moved by John Clarke, seconded by Claudine Cousins to go in-camera</p> <p>Moved by Sarah Papple, seconded by John Clarke that the 2020-21 draft budget be approved, including \$4,500 for the Coalition 20th Anniversary celebrations, \$3,000 for Integrated Planning Table's activities and a 2.5% COLA increase for the independent contractors. All in favour;carried.</p> <p>Moved by John Clarke, seconded by Sarah Papple, to go out of camera.</p>	

Next Meeting: March 16, 2020, 12:00 to 2:00pm., Barrie Common Roof, 165 Ferris Lane, Barrie