




## EXECUTIVE COMMITTEE MEETING

**Monday, October 21, 2019 – 12:00 to 2:00 p.m.**  
**Barrie Common Roof, 165 Ferris Lane, Barrie**  
**MINUTES**

Attended	Regrets
Melanie McLearn (Chair)      Kathryn Manners (Coordinator) Kimberley Greenwood (Past Chair)      Julie McAlpine (EA) Sarah Papple John Clarke      Melanie Slade Morrison Anna Drexler      James Thomson Yves Levesque	Claudine Cousins (Vice Chair) Sarah Papple

Item	Minutes	Motion/Action
1. Welcome	Melanie welcomed everyone to the meeting.	
2. In-Camera Discussion Independent Contractors' Hours of Work/ Vacation Process	Kathy and Julie exited the meeting for the in-camera portion of the meeting.	
<b>3. Consent Agenda:</b> Approval of Minutes: September 16, 2019 Approval of the Agenda Approval of September 3, 2019 Financial Report Review of Trustee Agreement	<b>Motions:</b> Moved by Melanie Slade Morrison, seconded by Anna Drexler, that minutes of the September 16, 2019, Executive Committee meeting be approved. All in favour; carried.  Moved by John Clarke, seconded by Kimberley Greenwood, that the Executive Committee agenda of September 16, 2019, be approved. All in favour; carried.  Moved by Kimberley Greenwood, seconded by Yves Levesque, that the Financial Report for the period ending September 30, 2019, be approved. All in favour; carried.  Moved by Melanie Slade Morrison, seconded by Kimberley Greenwood, that the Trustee Agreement be approved, with no revisions required. All in favour; carried.	
4. Declaration of Conflict of Interest	None declared.	
<b>5. Standing Agenda Reports:</b> <ul style="list-style-type: none"> <li>• Officer Reports               <ul style="list-style-type: none"> <li>➤ Member Relations Officer                   <ul style="list-style-type: none"> <li>▪ Membership Fee Report</li> </ul> </li> <li>➤ Integrated Planning Table                   <ul style="list-style-type: none"> <li>▪ Navigating Transitions event</li> <li>▪ Working Group Updates</li> </ul> </li> <li>➤ Advocacy/Government Relations Officer</li> </ul> </li> </ul>	<b>Officer Reports:</b> <u>Member Relations Officer</u> Two membership fees remain outstanding. One of these is being disbanded so receipt of fees is questionable. We are still awaiting membership fees/MoA from a new agency that has confirmed they will be joining the Coalition.  <u>Integrated Planning Table (IPT)</u> Yves provided a report on the success of the Navigating Transition event, there were approx. 80 people in attendance. Feedback was good. It was	

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	<ul style="list-style-type: none"> <li>▪ Federal Election Strategy</li> <li>▪ Pulse Poll</li> </ul>	<p>suggested next time having more time to connect, work on solutions together. Consideration will be given to doing these types of events more regularly, as indicated in the strategic workplan.</p> <p>Yves provided an update on the progress of the IPT working groups. The Diversity, Inclusion &amp; Equity group is working on the creation of a self-assessment tool. Family Connexions hired a Diversity Equity Inclusion agency that may have some templates that might be helpful. A manual for working with people with lived experience is being developed. The TAY workgroup is looking at what their next steps are. The Warm Transfer group is being brought back together to move forward on recommendations.</p> <p><u>Advocacy/Government Relations Officer</u> The October 21<sup>st</sup> Advocacy meeting was cancelled, so the report was limited. There was good feedback on the All Candidates meeting at the September Council meeting. The candidates also appreciated being able to attend.</p> <p>Julie provided an overview on the results of the election strategy. One person attended a Town Hall meeting; the Coalition questions were sent out to every candidate in the four ridings with three responses received; key message information received from two agencies was shared with members.</p>	<p>Melanie to send an introductory email.</p>
6.	<p><b>Business Arising:</b></p> <ul style="list-style-type: none"> <li>• Website Refresh</li> <li>• Award of Excellence</li> </ul>	<p><b>Website Refresh</b> Melanie Slade Morrison, Kathy and Julie are having a final call today with Fireside and are ready to go live.</p> <p>A request from the Father Involvement group to update their information on the website was received. This page has not been live for quite some time and has not been included on the refreshed website. It was felt this information no longer fits with our refreshed website.</p> <p>Kathy and Julie met with BANAC to look at the Indigenous webpage, and based on their feedback, created a version of refreshed page which mainly consisted of information related to BANAC vs. how the Coalition works with indigenous families. The page will be refined to indicate how the Coalition supports the indigenous community/work. We should also review the Francophone page to ensure consistency.</p> <p><b>Motion:</b> Moved by John Clarke, seconded by James Thomson, that the refreshed website be approved and goes live. All in favour; carried.</p> <p><b>Award of Excellence</b> Kathy reviewed the three nominations received for this year's Award of Excellence. The nomination committee met and reviewed the nominations</p>	<p>Melanie will respond to this group.</p> <p>Melanie to work on revising this page.</p>

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	<p>with careful consideration given to the criteria and put forward its recommendation for approval.</p> <p><b>Motion:</b> Moved by John Clarke, seconded by Yves Levesque, that the nomination for Rosslyn Junke as the recipient of the 2019 Award of Excellence be approved. All in favour; carried.</p> <p>Kathy advised the nomination committee had some recommendations that included the Award of Excellence be an annual life-time achievement award that goes to an individual who portrays the values of the Coalition, and that a highlight of initiatives happening now be acknowledged at each Council meeting along with a letter of recognition. Members could be asked in advance to recommend initiatives.</p>	<p>Kathy to call nominator. Julie to order award.</p> <p>Kathy and Julie to revise the process to reflect these changes.</p>
<p>7. <b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Land Acknowledgement Statement</li> <li>• Stat Holiday/December Meeting Dates</li> <li>• Community Wellness Plans</li> <li>• Living Wage Employer</li> </ul>	<p><b>Land Acknowledgement Statement</b> Deferred</p> <p><b>Stat Holiday/December Meeting Dates</b> Going forward, whenever an Executive Committee meeting lands on a Stat Holiday, it will be changed to the second Monday of the month.</p> <p><b>Community Wellness Plans</b> A discussion took place around the Community and Safety Wellness Plans. John sits on the Barrie and Innisfil committees but we are not connected to the rest of the County. The County of Simcoe is coordinating plans across the county with the exception of Barrie and are interested in the Coalition having input. It is not necessary to have representation at each table but there is value in having Coalition representation (i.e. someone from Executive) at the Advisory Committee which starts in the new year and will have a lens on all the plans across the County.</p> <p><b>Living Wage Employer</b> The Poverty Reduction Task Group (PRTG) has been working on a Living Wage strategy; the Advocacy Group created a position paper on this topic. The PRTG is trying to get employers to identify as living wage employers through the completion of an on-line form. As independent contractors also qualify, the Coalition could complete the form as living wage employers and act as a model for member agencies.</p>	<p>Julie to make these changes.</p> <div style="text-align: center;">         COMMUNITY AND SAFETY WELLNESS PL     </div> <p>James will complete the on-line form.</p>
<p>8. <b>Strategic Workplan</b></p> <ul style="list-style-type: none"> <li>• Executive Committee Workplan           <ul style="list-style-type: none"> <li>➢ Dashboard</li> </ul> </li> </ul>	<p><b>Executive Committee Workplan</b></p> <p><b>Dashboard</b> We did not get any feedback from Council around indicators. Anna, Kathy and Julie met and chose two indicators from each domain. Input from data specialists for data sources on these indicators has been requested.</p>	<p>Kathy and Anna will be taking the PowerPoint presentation to the Data Consortium meeting.</p>

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9.	<b>Review of Council Agenda November 28/19</b> <ul style="list-style-type: none"> <li>• <b>Exit Tickets – Sept. 26 Council Meeting</b></li> </ul>	<p>The agenda for the November 28<sup>th</sup> Council meeting was reviewed. An invitation to attend the November or January Council meeting has been extended to MPP Jill Dunlop as the Minister of Women and Children's issues.</p> <p>A discussion took place around Hot Topic options. We have scheduled a presentation on the Canadian Index of Child and Youth Wellbeing for the November meeting.</p>	<p>Julie to followup with MPP Dunlop the first week of November.</p>

**Next Meeting: November 18, 2019, 12:00pm to 2:00pm, Barrie Common Roof, 165 Ferris Lane, Barrie**