




EXECUTIVE COMMITTEE MEETING

Monday, June 17, 2019 – 12:00 to 2:00 p.m.
Barrie Common Roof, 165 Ferris Lane, Barrie
MINUTES

Attended		Regrets
Kimberley Greenwood (Chair)	Melanie McLearn (Vice Chair)	John Clarke
Chris Brens	Suzanna McCarthy	Anna Drexler
Kathryn Manners (Coordinator)	Melanie Slade Morrison	Louise Paul (Past Chair)
Julie McAlpine (EA)	James Thomson	

	Item	Minutes	Motion/Action
1.	Welcome		
2.	Consent Agenda: Approval of Minutes: May 15, 2019 Approval of the Agenda	Motion: Moved by Chris Brens, seconded by Melanie Slade Morrison, that the Executive Committee Minutes of May 15th, 2019, be approved. All in favour; carried.	
3.	Declaration of Conflict of Interest	None declared.	
4.	Standing Agenda Reports: <ul style="list-style-type: none"> • Financial Report <ul style="list-style-type: none"> ➤ 2019/20 Membership Fees • Officer Reports <ul style="list-style-type: none"> ➤ Member Relations Officer ➤ Integrated Planning Table <ul style="list-style-type: none"> ▪ IPT Co-Chair ▪ Warm Transfer Demonstration Project ▪ Workplan Update ➤ Advocacy/Government Relations Officer • Coordinator Report <ul style="list-style-type: none"> ➤ Strategic Workplan 	<p>Financial Report: Julie provided the financial report for the period ending May 31, 2019, Expenses included the usual monthly independent contractor, catering and website expenses.</p> <p>To date, we have received 30 2019/20 membership renewal fees, totaling just over \$93,400. A reminder was sent out to those agencies with outstanding membership fees on June 4th. The same period last year, we had received 25 renewals totaling \$84,148. Julie noted a sizeable decrease in one of our member agency's membership fees and will look into it further. Chris will connect with John re this.</p> <p>Officer Reports: <u>Member Relations Officer</u> Kathy reported she had spoken to Mandy from Dnaagdawenmag Binnoojiiyag Child & Family Services who is looking for assistance with calculating their Coalition membership fees. Melanie advised 20% of case files from SMFC were moved over to Dnaagdawenmag Binnoojiiyag. James offered to assist Mandy with the calculation of their membership fees.</p> <p>A representative from Lakehead attended the May Council meeting and is reviewing their membership.</p> <p><u>Integrated Planning Table (IPT)</u> Gerry Croteau will be the new co-chair; he will be a great addition.</p>	<p>Chris to connect with John to discuss and John will reach out to member agency.</p> <p>Kathy to connect Mandy with James.</p> <p>John to followup with Lakehead.</p>

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	<p>Chris Reviewed the data collection on the type of warm transfer methods used from December 2018 to March 2019 which provided a baseline. The data indicated method #3 (family follows up on own) was utilized the most. The goal of the project was to move towards Method 1 (3 way transfer). Some barriers were noted.</p> <p>All agencies participating said it was a process good and that individual agencies could be doing a better job. It was also noted the type of warm transfer can be based on a situation and that service is not always wanted. The working group is committed to continuing to work on warm transfers.</p> <p>Recommendations included creating a guidance document to assist with navigation (could be phase 2) and a central navigation system eg. 211.</p> <p>A discussion took place around the services and supports offered by 211 and how to integrate and promote this service more. 211 can assist with linkages/navigation to other services. Work will continue to formalize the protocol and work on the recommendations to include the potential of utilizing 211. Chris will start this work and transfer off to Yves.</p> <p>Chris provided an update on the work of IPT's three working groups: <u>Transitional Aged Youth (TAY)</u> Continuing to develop a half day event October 3rd in Midland focusing on the challenge to support this group and networking of agencies supporting transitions. Activities include a panel discussion, breakout sessions and sharing of agencies' resources. \$800 is being requested from the Coalition to provide refreshments. A save the date is coming out the end of June.</p> <p>Motion: Moved by Chris Brens, seconded by Melanie Slade Morrison, that the Executive Committee approves the request for up to \$800 to provide refreshments for the TAY Navigating Transitions event in Midland on October 3rd. All in favour; carried.</p> <p><u>Evaluation Framework</u> Working on taking the outcomes for year 1 and building them into an evaluation framework. Kathy will be reaching out to the Health Unit's evaluation framework person to work out the best framework and prepare a draft.</p> <p><u>Cultural Competencies</u> Working on a self-awareness assessment to address cultural competency in individual agencies. The next steps include providing tools/resource to bridge gaps identified.</p>	 <p>Integrated Planning Table - Warm Transfe</p> <p>Take results of demonstration project to Coalition in the Fall.</p> <p>Ask IPT if 211 should be a member. Invite 211 to present at November Council meeting.</p> <p>Julie to purchase refreshments.</p>

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	<p>The IPT membership was also reviewed and follow up will be taking place with some members to confirm ongoing commitment.</p> <p>Chris' term as co-chair and representative at Executive is ending. Kimberley thanked IPT and Chris for the great work this year.</p> <p><u>Advocacy/Government Relations Officer</u> Suzanna provided an update from today's Advocacy Group meeting. The Living Wage position paper was reviewed and approved.</p> <p>Motion: Moved by James Thomson, seconded by Melanie McLearn that the Living Wage Position Paper be approved for sharing with Coalition members. All in favour; carried.</p> <p>A request for support from SMDHU regarding Public Health boundaries and merging with York was discussed.</p> <p>From the Pulse Poll at the May Council meeting, Public Health was identified as the area most Coalition members are concerned. The position paper template will be sent to Dr. Garner and Carolyn Shoreman to populate.</p> <p>The Advocacy Group also discussed the upcoming Federal election and starting to develop a strategy. Five themes based on the strategic plan were suggested: TAY – service requirements for standard age to transition Children's Mental Health – rural/remote access to service Early Mental Health Prevention Poverty/Living Wage for Students Public Health – support to keep services at current level</p> <p>Some additional suggestions from the Executive Committee included medical funding for on-reserve indigenous communities/what are you going to do about indigenous youth; the additions/opioid crisis (community safety and wellbeing). A discussion took place on the impacts of the opioid crisis.</p> <p>Kathy and Julie will work on the questions. A survey will go out to Coalition members for input on what is missing. The Advocacy Group will meet late August to refine the questions, identify the "experts", develop a Release requesting a written response, and have people sign up to represent the Coalition at Town Hall meetings to ask the questions. Will look at being geographically strategic with the questions.</p>	<p>A letter of support will be drafted and sent to EC members for electronic approval.</p> <p>Bring draft position paper to Executive.</p> <p>Send questions back to Executive electronically late August.</p>

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	<p>Coordinator Report: Kathy advised Best Start now does a one pager, modelled on our version. Kathy also spoke about the Report on Generation of Poverty and the focus on millennial poverty. There is also a report out on Health Transformation.</p> <p>Kathy reviewed the Executive Committee workplan and noted the good work that has been accomplished. Most of the year one work applied to IPT has been completed. A report to Council for year one will be prepared. Kathy noted the PRTG has built their workplan tied to the Coalition's priorities/ directions with their own actions. Kathy has spoken to all tables who are trying to align their workplans.</p>	<p>Contact Chris re questions on Health Transformation and if sharing, advise Chris.</p> <p>Bring forward year 2 plans to September Executive meeting.</p>
<p>5. Business Arising:</p> <ul style="list-style-type: none"> • Child/Youth Wellbeing Indicator • Call for Vice Chair • Website Proposal-Fireside Agency <ul style="list-style-type: none"> ➢ Review of Website 	<p>Child/Youth Wellbeing Indicator Kathy reached out regarding the opportunity to connect to UNICEF but has not heard back. For next year, might be worth looking at deeper rooted indicators such as belonging. Post meeting note: Kathy now has a meeting scheduled for July 8th.</p> <p>Call for Vice Chair Kimberley reported Claudine Cousins from Empower Simcoe has agreed to take on the Vice Chair position.</p> <p>Motion: Moved by Kimberley Greenwood, seconded by Melanie McLearn, that Claudine Cousins be approved as the Vice Chair of the Coalition, starting September 2019. All in favour; carried.</p> <p>Coalition Website Fireside's proposal was approved at the last meeting. Some additional questions were identified and we went back to them, resulting in an updated motion which was approved. Melanie Slade Morrison, Kathy and Julie will meet with Fireside in the next couple of weeks to start the process.</p> <p>A brief review of the website took place with suggestions to do a user profile, beef up the member section, ensure it is mobile friendly, ask about a translation (French) widget, include an area for Advocacy that is welcoming for someone trying to understand the issues, become more paperless ie. have consent packages on the website.</p> <p>Over the summer, will work on refreshing the content and will do an overall architecture to send to Executive members.</p>	<p>Send announcement to members.</p> <p>Add Website to September Executive agenda.</p>
<p>6. New Business:</p> <ul style="list-style-type: none"> • Members' Report • Vacation Schedule • 2019/20 Hot Topics 	<p>Members' Report Kathy and Julie will work on the report over the summer for presentation to Executive in the fall.</p>	

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	<p>Vacation Schedule Kimberley is off the first week of July and middle of August. Melanie off the week of July 22nd and 28th. James is available.</p> <p>2019/20 Hot Topics This year, we tied the Hot Topics to the Strategic Plan and will continue to do this for 2019/20. Potential Hot Topics were discussed.</p> <p>September: Opioid Crisis/Supervised Injection Site November: 211</p>	<p>Kimberley to provide introduction for Kathy.</p>
<p>7. Strategic Workplan</p> <ul style="list-style-type: none"> • Executive Committee Workplan <ul style="list-style-type: none"> ➢ Dashboard 	<p>Executive Committee Workplan – Dashboard Anna, Kathy and Julie continue to work on a dashboard which was presented to Coalition with good feedback. A concern was noted re using the term “developmental”. When presented to IPT, it was suggested broadening the group to include some data experts i.e. Data Consortium, Health Unit. Work on the dashboard will continue over the summer.</p>	
<p>8. New Path AGM/Glen Newby Retirement</p>	<p>James will represent the Coalition at Glen’s Retirement/AGM.</p>	
<p>9. Communication: Key Reports, etc.</p>	<p>https://www.resolutionfoundation.org/publications/the-generation-of-poverty-poverty-over-the-life-course-for-different-generations/</p>	

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